

**Government of Punjab
Department of Home Affairs & Justice**

To

All Divisional Commissioners
All Deputy Commissioners
All Commissioners of Police/ Senior Superintendents of Police

No. 16/20/2020-4H5/1045
Dated, March 25, 2020

Sub: CoViD-19 – Curfew Management Guidelines

Sir/ Madam,

I am directed to convey that Government of India has imposed lockdown throughout the country and issued necessary orders No 40-3/2020-DM-I (A) of 24th March 2020 under the National Disaster Management Act, 2005 to prevent spread of COVID-19.

2. In this regard, the State Government has decided to continue with its earlier orders to impose curfew in the State. The guidelines for curfew management circulated yesterday, attached as Annexure, will thus be followed as earlier. However, keeping in view the orders issued by the Government of India, the following points should be observed for the management of curfew and to avoid any undue inconvenience to the providers of essential services and the general public:

- i) Government Officers/officials who are required to attend office in line with instructions of GoI dated 24.03.2020, Para 1& 2, will not require curfew passes and would only be required to show their institutional identity card. All other Government employees attending office on duty will produce a letter of HoD requiring their attendance and Identity Card.
- ii) There will be no general relaxation in curfew. However, if it is decided by the district administration in due course to relax it in a

selected area, due care must be taken to avoid overcrowding and to observe prescribed social distancing.

- iii) Door-to-door delivery of essential services should be maintained for the desired/prescribed period and it may, as far as possible be further streamlined with the assistance of e-commerce companies/service providers. Volunteers may also be engaged, if necessary, for ensuring prompt door-to-door delivery of essential services and commodities. Such operations should be undertaken with the minimal number of people.
- iv) The providers of essential services whether individuals (hawkers/delivery boys) or institutions should be allowed to operate for fixed duration but on specific permissions and after observing required health safeguards as well as social distance measures.
- v) The permissions may be given in the following manner:
 - a) Permits may be issued for fixed period that may be the period of curfew, to all those exempted by GOI/GOP. Such permits can even be in the form of authorization letters;
 - b) Institutional Permits to the exempted institutions such as media houses, IOC/HPCL, Post Offices, Banks, Railways, Petrol Pumps, LPG Suppliers, telecommunications, etc. should be given through specific letters attaching therewith list of minimal employees of each of such institutions. These employees, should then be allowed to go to office in duty hours on their institutional identity cards along with letter of permission/institutional permit but they may not be allowed elsewhere such as markets, etc for their personal work;
 - c) Permission for transportation of essential supplies for a goods transport vehicle should clearly mention so and would be valid across the State with only two persons in such vehicle at any time;
 - d) Individual passes may be given only in an emergency and if so required, such an individual may be permitted to use vehicle but for a given purpose only; and

e) Healthcare establishments (Hospitals, Nursing Homes, PHCs, CHCs), both private and government and their employees, as well as ambulances should be given a general permission to operate and their employees may be allowed to commute for duty/work on their institutional Identity Card.

vi) It is suggested that the job of issuing passes may be distributed as follows:

- DFSC: All foods including ration and groceries, transportation of food grains & food items, fresh foods, milk, etc mandi labour and procurement related works, including e-commerce;
- GM DIC: Industries/industrialists/industrial labour;
- DMO: Hawkers of any kind; Mandis and Purchase Centers, Arhtiyas, fruits & vegetables, etc;
- CAO: Farmers and harvesting related movements; and
- General passes for individuals and others: Asst. Commissioner (Gen.), SDM, Tehsildar or any other person specifically authorised by DC.

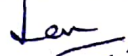
Note: DCs may however make changes as required.

vii) For each of the above, DCs should declare them authorised signatories and inform the district police accordingly. Due record of the passes to be issued by the authorized signatories must be maintained.

viii) For point-to-point movement of individuals or providers of essential goods and services, the passes can be issued by the authorised signatories at origin, clearly giving address of destination and purpose of traveling. Such passes should be honored both during transit and at destination but such pass holders should not be allowed to stop or go anywhere other than the specified destination. Government of India in its order has also emphasized maintaining supply chains of essential goods and commodities. Vehicle number and mode of transportation should also be specified. Movement of people in groups shall not be permitted even from point to point.

- ix) For individual emergencies, DCs should continue to follow up and facilitate the common man through helplines already established in the districts. The number of helplines and persons attending on such lines may be increased and properly publicized.
- x) For procurement of wheat, ACS (Dev.) and PSFS would issue a comprehensive mandi-wise plan in due course.
- xi) For tracing of international passengers who have arrived after 15th February 2020 and further monitoring of those already traced and placed under home quarantine for 14 days, the work should continue regularly and unabated. Highest importance may be given to this.
- xii) For testing of suspected cases, Health Department has issued requisite protocol, and this should be followed meticulously. Further, compliance of protocol issued by the Health Department vide Letter No. ISDP/PB/2020/660-1725 dated 22/3/2020 should be strictly ensured.
- xiii) Sanitization of affected or vulnerable areas, etc for which guidelines have been issued by the Department of Health & Family Welfare may be undertaken in both concerned towns and villages.
- xiv) For special goods trains, which have been arranged to move food grains out of the State to ensure adequate storage space for the coming wheat crop, the Department of Food has issued complete protocol. DCs should ensure the movement of these trains in keeping with these guidelines and the protocol issued by the Food Department.
3. All DCs are requested to ensure strict compliance of these guidelines.

Yours faithfully,


23/3/20
(Arun Sekhri)
Secretary

Encl: As above

Endst./No. 16/20/2020-4HS/1046

Dated, 25 March, 2020

Copy of the above is sent for information and necessary action to:

1. Chief Principal Secretary to Chief Minister, Punjab for kind information of Chief Minister.
2. Chief Secretary to the Government of Punjab.
3. Additional Chief Secretary (Industry & Commerce), Government of Punjab.
4. Additional Chief Secretary, (Development) to the Government of Punjab.
5. Director General of Police, Government of Punjab
6. Principal Secretary (Health & Family Welfare), Government of Punjab.
7. Principal Secretary (Food & Civil Supplies), Government of Punjab.
8. Principal Secretary (Medical Education & Research), Government of Punjab
9. Secretary, Information & Public Relations, Government of Punjab
10. Incharge, State CoViD Control Room, Chandigarh
11. Eoffice Notice Board



25/3/20
Secretary Home

Endst./No. 16/20/2020-4HS/1047

Dated, 25 March, 2020

Copy of the above is sent for information and necessary action to:

1. Chief Secretary to the Government of Haryana.
2. Chief Secretary to the Government of Himachal Pradesh.
3. Chief Secretary to the Government of Rajasthan.
4. Chief Secretary to the Government of Jammu & Kashmir.
5. Advisor to Administrator, Union Territory, Chandigarh.
6. Registrar General, Punjab & Haryana High Court


25/3/20
Secretary Home