



# SELF EMPLOYED TRADERS VISITING INSTITUTIONS

This refers to self-employed individuals who visit institutions/premises for the purpose of their trade, to sell products such as bags, clothing items, footwear, etc.

Also refer: General guidance for the public on COVID-19 prevention

## Specific message/Instructions

## For the management/organizers

- Ensure that all traders visiting the institution/premises are registered including names, contact details, NIC numbers and allocated day(s) for visiting the institution/premises
- Provide a designated location on the premises for traders to display their products. This should be well ventilated, have access to hand washing facilities (with soap) and allow for physical distancing of 1 meter between trader and customers and between customers.
- All traders should receive an orientation/instructions to be followed on COVID-19 prevention (the
  relevant personal protection and precautions to be taken; washing hands properly with soap and
  water; maintaining physical distancing (whenever possible); correct way of wearing masks and
  respiratory etiquette (cover mouth and nose with elbow when sneezing/coughing)
- Trading activities should be monitored by a responsible officer and any traders who do not comply
  with the instructions given should be discontinued. Officer should verify health status of traders
  on the day of the visit and is responsible for maintaining an updated list of all traders and their
  contact details.
- Ensure that only a limited number of traders are allowed each day to prevent crowding at the location
- Ensure that employees (customers of the visiting traders) are clearly advised/instructed on general precautions to be taken when visiting these stalls/location to buy goods – maintaining physical distancing of at least 1 meter, washing hands with soap and water for 20 seconds/use of hand sanitiser; use of face masks; respiratory etiquette; and avoid touching goods and surfaced unnecessarily). Advice should be clearly displayed on location.
- Tables may be set up, but these and other commonly touched surfaces should be regularly disinfected

#### For the trader

- Strictly do not go to any institutions/premises if having respiratory symptoms such as fever/cough/sore throat
- Register with the owner/management of the institution/premises and provide accurate contact details
- Only visit the institution/premises on the allocated day and time
- Follow instructions given by the institution/premises regarding COVID-19 prevention. This
  includes:
  - o Not entering the premises if ill
  - o Respiratory etiquette (cough or sneeze into the inner side of your elbow)
  - Regularly washing hands properly with soap and water
  - o Correctly wearing a mask
  - Ensuring a distance of at least 1 meter is maintained at all times between yourself and customers

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Ministry of Health

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# Instructions for selected public activities/work settings for the prevention and control of COVID - 19

- Ensure that customers do not crowd around the products. Prices can be clearly marked/displayed to limit interaction
- Failure to comply with the given instructions will result in you being barred from conducting trading activities at the institution/premises

### Method of instruction

- Instructions to be issued by institutions/premises to all prospective visiting traders
- A notice should be put up for all customers at the designated location indicating COVID-19 prevention measures to be taken (wear mask; wash hands before and after shopping; maintain physical distance of at least 1 meter from the trader and other customers; respiratory etiquette)













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